



# Long-Term Volunteer Application

Legal Name (including middle name): \_\_\_\_\_

If *under* 18 please state age \_\_\_\_\_ \*This program is for adults 18 and up, please contact [events@prophetstown.org](mailto:events@prophetstown.org) if you or your child is interested in volunteering, and we can see if we can make arrangements. Thank you

Date: \_\_\_\_\_ Phone: \_\_\_\_\_ Email Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
\_\_\_\_\_

Emergency Contact Name: \_\_\_\_\_ and Phone Number: \_\_\_\_\_

When are you usually available to volunteer? (Check as many as apply)

- Weekends                       Evenings                       Weekdays

How many hours per month would you like to volunteer? \_\_\_\_\_

I am interested in volunteering in the following areas: (Check as many as apply, please see next page for more details)

- |  |  |  |
|--|--|--|
| <input type="checkbox"/> Building Maintenance  | <input type="checkbox"/> Machine Maintenance       | <input type="checkbox"/> Administrative Assistance or Social Media |
| <input type="checkbox"/> Tours and Field Trips | <input type="checkbox"/> Food Service/ Dishwashing | <input type="checkbox"/> Historic Demonstrations                   |
| <input type="checkbox"/> Retail                | <input type="checkbox"/> Gardening                 | <input type="checkbox"/> Historic Interpretation                   |
| <input type="checkbox"/> Housekeeping          | <input type="checkbox"/> Events                    |  |
| <input type="checkbox"/> Museum/Archives       | <input type="checkbox"/> Building Projects         |  |
| <input type="checkbox"/> Grounds Maintenance   |  |  |

Please tell us a little bit about yourself, your interests, and hobbies and why you want to be a part of The Farm at Prophetstown.

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Please also indicate amount of experience you have in the areas you checked.

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## AUTHORIZATION OF BACKGROUND CHECK:

I authorize any person, agency, partnership, or corporation having any information concerning my background, educational record, or employment record to release such information. A limited criminal history check may be run on all volunteer applicants. This information is to be used for possible volunteer services on the farm at Prophetstown.

Signature \_\_\_\_\_ Date \_\_\_\_\_ Date of Birth \_\_\_\_\_

Please return this application in person, by mail: PO Box 331, Battle Ground, IN 47920, or by scanning and emailing to [events@prophetstown.org](mailto:events@prophetstown.org)

## **Volunteer Opportunities at The Farm at Prophetstown**

**+Building Maintenance:** Volunteers can help with painting buildings, small maintenance projects, minor repairs, and more on our houses and other buildings to keep the Farm in good condition. Requires experience; if you have no experience, you may be able to assist another volunteer.

**Tours and Field Trips:** Volunteers assist in leading students around the farm and teaching about the history of 1920s farming. If you are a retired or aspiring teacher, this is a fun volunteer experience! No experience necessary, training will be provided.

**Retail:** Volunteers assist visitors in the gift store by ringing up sales, selling meat and eggs, and tidying the gift store. We utilize an easy to learn square system that is very user friendly. Volunteering in this area allows staff to attend to other matters during busy events and weekends and still have someone to take care of the visitors. No experience necessary, training will be provided.

**Housekeeping:** Volunteers can assist in the general cleaning and upkeep of the museum homes to ensure that they are neat and clean for visitors. Tasks include but are not limited to: sweeping, vacuuming, mopping, dusting, organizing, and doing laundry. No experience necessary, training will be provided.

**Museum/Archives:** The Farm receives many donations of antiques and historic records; volunteers in this area can help organize antiques and file information in the collections room, rotate the antiques that are on display in the museum homes, and create labels for displays. No experience necessary, training will be provided.

**Grounds Maintenance:** Volunteers can help upkeep the grounds including mowing, tree trimming, weed eating, sweeping sidewalks, landscaping, and other tasks they may be skilled at or interested in. Requires experience; if you have no experience, you may be able to assist another volunteer.

**+Machine Maintenance:** Volunteers can help maintain the machinery on the farm including the Farm use truck, the antique car and truck, the antique tractor, zero-turn mower, and the bobcat tractor. Tasks include but are not limited to: oil changes, washing, interior cleaning, and minor repairs. Requires experience; if you have no experience, you may be able to assist another volunteer.

**Food Service/Dishwashing:** Volunteers can assist before, during, and after events which involve food preparation. Tasks include but are not limited to: cooking, baking, waiting tables, refilling buffets, and washing dishes. Some experience preferred; training will be provided.

**Gardening:** In the spring, volunteers can help with prepping the gardens, caring for plants in the greenhouse, transplanting, seeding, and preparing for the plant sale. In the summer and fall, volunteers can help with weeding, harvesting produce, and saving seeds. In the winter, volunteers can help with cleaning garden beds, preparing for the next season, and sorting seeds for the seed library. No experience necessary, training will be provided.

**Events:** Volunteers can help during events big and small. Often we need volunteers to set up, cover stations, and keep things running smoothly, then tear down at the end of the event. No experience necessary, training will be provided.

**+Building Projects:** The Farm will occasionally need things built, from picnic tables to chicken coops. Requires experience; if you have no experience, you may be able to assist another volunteer.

**Administrative Assistance or Social Media:** Administrative volunteers can assist in various office tasks, create social media posts or reels, help organize office spaces, restock the gift store, take inventories, and more. Some experience preferred; training will be provided.

**Historic Demonstrations:** This volunteer position is for anyone that practices a skill or trade from the 1920s that would like to demonstrate their trade for our visitors. Examples are sewing, quilting, blacksmithing, running an antique tractor, spinning wool, and much more. If you'd like to learn a 1920s trade, we can connect you with groups that would love to teach you.

**Historic Interpretation:** This volunteer position is great for anyone who loves history and interacting with people. Volunteers can sign up for shifts to "host" in the museum homes and give visitors a more interactive experience. Hosts are encouraged to greet visitors, answer questions, share about antiques and the history of the homes, and teach about farm life in the 1920s. No experience necessary, training will be provided.

+ The Farm is seeking a "team leader" for these volunteer areas. If you are interested in leading a team of volunteers, check here  and we will contact you with more information.